



Job Description

Title

Director, Adult Services

Qualifications

Master's degree in social work, clinical psychology, or counseling psychology; appropriate licensure: L.C.S.W. or L.P.C.; minimum of five years experience as a therapist; minimum of two years experience in the field of violence against women; supervisory experience. Expertise in clinical supervision, program development and management issues.

Description

Under the supervision of the Chief Executive Officer, develops, manages, and supervises Adult Therapy and Support Services programs.

Responsibilities

Program Duties

- Develops, supervises and evaluates the Adult Clinical Services and Support Services programs, setting priorities in response to community needs.
- Oversees the performance of adult services programming, ensuring appropriate caseloads of adult clinical and support services staff and adequate education presentations to meet the needs of the community and grant expectations.
- Promotes Continuous Quality Improvement of the agency's services and operations analyzing evaluations surveys and other evaluation methodologies.
- Acts as liaison to other agencies in developing and providing outreach and collaborative programming.
- Interviews, hires, supervises and completes performance evaluations for the Adult Clinical Services staff and Support Services staff.
- Provides supervision to the adult clinical and support services managers and supervisors.
- Co-facilitates weekly clinical case consultation meetings for the clinical staff.
- In conjunction with the Director, Adolescent Services, evaluates and addresses issues of risk management in agency programming.
- Participates in internal agency meetings, as needed.
- Provides back up for adult therapists in cases of emergency.
- Provides crisis intervention counseling to adult walk-in clients on an as-needed basis.
- Participates in the agency PQI committee and other accreditation activities.
- Plans and coordinates/provides in-service training for the professional adult counseling staff on clinical issues.
- In conjunction with the Director, Adolescent Services, develops and evaluates undergraduate and graduate internship program, serving as liaison to area colleges and universities.

- Completes all agency adult clinical and support services statistical forms in a timely manner, provides statistical and descriptive data for development, evaluation, and administrative purposes.
- Instructs and supervises staff in collecting and reporting adult clinical and support services service statistics and evaluation data for the management information system (Apricot)
- Participates in Board activities related to human resources and agency policies.
- Demonstrates awareness of socioeconomic and cultural diversity.
- Attends annual continuing education for licensing requirements.
- Attends all required agency in-services.
- Assumes other duties as assigned.

Accountability

Accountable to the Chief Executive Officer for carrying out assigned responsibilities and following agency policies and procedures.

Excellent benefits to include Medical, Dental, Vision, Paid Time Off/Vacation/Holidays

Safe Connections is a not-for-profit organization that works to reduce the impact and incidence of relationship violence and sexual assault through education, crisis intervention, counseling, and support services. Safe Connections is an equal opportunity employer and seeks diversity in its community. Employment decisions are based on merit and organizational needs, not on race, color, citizenship status, national origin, ancestry, gender, sexual orientation, age, religion, creed, physical or mental disability, marital status, veteran status, political affiliation, or any other factor protected by law.

Submit cover letter, resume and contact information for at least three references to Cynthia Danley, 2165 Hampton Ave., St. Louis, MO 63139 or cynthia@safeconnections.org.